



*John Newman
Bodyworks Ltd.*



Privacy Policy

1. Introduction

We at John Newman Bodyworks Ltd. are committed to protecting any data and information that we collect concerning you. By using our services and visiting our website, you agree to the use of your data that we collect from you in accordance with this Privacy Policy.

2. We Are Committed to Protecting Your Privacy

We collect the minimum amount of information about you that is commensurate with providing you with a satisfactory service and/or a pleasurable website viewing experience.

This Policy indicates the type of data collection processes we use to collect data about you.

If you use our website you give us the right to collect such information and you hereby assent to its use thereof.

3. Information Collected

We may collect any or all of the information that you provide to us, depending on the type of transaction you enter into, including your name, address, telephone number, email address, and vehicle registration number, together with data about the services you have requested or use of the website.

Other information that may be needed from time to time to process a request may also be collected as required.

4. Information Use

We primarily use the information collected to process the services you have requested from us whether those services are requested by phone, email, via our website, via your insurance company or in person.

Data collected will be, held in accordance with applicable data protection legislation governing data collection, dissemination and use. All reasonable precautions have been taken to prevent unauthorised access to this information. This safeguard may require you to provide additional forms of identity should you wish to obtain information about your account details.

5. Cookies

On visiting our website your Internet browser has the automatic feature of storing small files – “cookies” – that hold information that allows a website to recognise your account. Our website takes advantage of this facility to enhance your website viewing experience. You have the ability to prevent your computer from accepting cookies but, if you do, certain functionality on the website may be impaired or eliminated altogether.

6. Disclosing Information

We do not, and will not, disclose any personal information obtained about you to third parties except when we need to do so in order to complete the transaction or comply with our legal obligations or contract with you.

We may also use the information to keep in contact with you and inform you of developments associated with our business. You will have the opportunity to remove yourself from any such mailing list or similar device.

If, at any time in the future, we should wish to disclose information collected to any third party, it would only be with your knowledge and consent.

We may, from time to time, provide information of a general nature to third parties - for example, the number of individuals visiting our website or using our services, but we will not use any information that could identify those individuals.

7. Changes to this Policy

Any changes to our Privacy Policy will be placed here and will supersede and replace this version of our Policy. We will take reasonable steps to draw your attention to any changes in our Policy. It is strongly recommended, and encouraged, that you read this document each and every time you use, and visit, this website to ensure that it still meets your approval.

8. Contacting Us

If you have any questions about our Privacy Policy, wish to receive a copy of our Data Protection and/or our Retention and Deletion Policy or if you want to know what information we have collected about you, please contact us anytime.